



Request for Public Records of the Attorney General's Office

*(Please note that requests for records of other State or local agencies must be directed to those agencies.)*

Person Requesting: \_\_\_\_\_

Representing: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Documents requested (please be as clear and concise as possible): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Review Requested: \_\_\_\_\_ Personally Inspect: \_\_\_\_\_

Copy of Materials: \_\_\_\_\_ Electronic Copy (if available): \_\_\_\_\_

Additional Instructions: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requestor's Signature: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Please submit this request by U.S. Mail:  
Office of the Attorney General  
Attn: Opinions and Policy Division  
P.O. Box 220  
Jackson, MS 39205

Or email:  
[openrecords@ago.ms.gov](mailto:openrecords@ago.ms.gov)

*Note: Actual costs of gathering, reviewing, and reproducing requested materials will be the responsibility of the requestor. Pursuant to Section 25-61-7 of the Mississippi Code, these costs must be paid in advance. If you do not receive a response from our office within seven (7) business days of submitting your request, please contact our office to confirm that we have received your request.*